

MALINOCO SOLUTIONS LLC

FEES & COSTS

***Notice 1: Fees below do not include court fees, filing fees, postage, Fedex fees, process server, or other administrative costs and expenses that may be required in connection with your matter charged by a court, third party or administrative agency.**

***Notice 2: Per hour rates are billed in 1/10th (0.10) increments of time. For example: A project that takes 18 minutes to complete would be billed at 0.30 (x \$50/hour) = \$15.00 fee for the project.**

***Notice 3: If a service is not on the list below, please inquire as not all services are listed.**

*** Discounts: 15% off final invoice for active duty military, veteran, active public school teacher/educator, first responders.**

***Payment plans available / Credit Card Payment available.**

FEE CHART

Description	Fee/Cost
GENERAL FREELANCE PARALEGAL SERVICES	
Freelance Paralegal – All Matters For Individuals or for Attorney/Law Firm Support	\$65 Per Hour \$50 Per Hour if booked in increments of 10+hrs or more. Or \$50 Per Hour in connection with another service booked from the list below.
BUSINESS FORMATION & ORGANIZATION / EMPLOYMENT	
Limited Liability Company formation and Tax ID and Partnerships and Operating Binder	\$400 - Flat

Corporation Formation and Tax ID and Operating Binder	\$600 – Flat
501(c)(3) – Not for Profit formation with Tax ID and Operating Binder	\$800 - Flat
Employee Handbooks	\$200 – Flat
Employment Policies	\$50 Per Hour
EEOC or Civil Rights Position Statements	\$50 Per Hour
PROBATE / GUARDIANSHIPS / CONSERVATOR	
Guardianships	\$800 for all Preliminary and customary Documents, Filings and Service + \$50 Per Hour for all subsequent or extraordinary Documents, Filings and Service
Guardian & Conservatorship	\$1,200 for all Preliminary and customary Documents, Filings and Service + \$50 Per Hour for all subsequent or extraordinary Documents, Filings and Service subsequent Documents, Filings and Service
Probate / Estate – Informal	\$800 for all Preliminary and customary Documents, Filings and Service + \$50 Per Hour for all subsequent or extraordinary Documents, Filings and Service subsequent Documents, Filings and Service
Probate / Estate - Formal	\$1,200 for all Preliminary and customary Documents, Filings and Service + \$50 Per Hour for all subsequent or extraordinary Documents, Filings and Service subsequent Documents, Filings and Service

Small Estate Transfers	\$600 for all Preliminary and customary Documents, Filings and Service + \$50 Per Hour for all subsequent or extraordinary Documents, Filings and Service subsequent Documents, Filings and Service
Inventory Preparation	\$200 - Flat
Accounting Preparation	\$300 – Flat
FAMILY / DOMESTIC / CUSTODY / SPOUSAL	
Divorce/Dissolution/Separation/Consent Divorce – With Children	\$600 for all Preliminary and customary Documents, Filings and Service + \$50 Per Hour for all subsequent or extraordinary Documents, Filings and Service.
Divorce/Dissolution/Separation/Consent Divorce -Without Children	\$500 for all Preliminary and customary Documents, Filings and Service + \$50 Per Hour for all subsequent or extraordinary Documents, Filings and Service
Prenuptial/Postnuptial Agreement	\$300 – Flat
Custody, Parenting Time, Child Support Establishing/Summary (Contested or Stipulated)	\$600 – Flat
Establishing or modifying child support	\$500 – Flat (Contested) \$600 – Flat (Stipulated)
Modify Child Support	\$500 – Flat (Contested) \$600 – Flat (Stipulated)
Qualified Domestic Relationship Order (QDRO)	\$400 - Flat
Modify a prior Court Order	\$500 – Flat (Contested) \$600 – Flat (Stipulated)

Name Changes	\$400 – Flat (Minor Child) \$300 – Flat (Adult)
Enforcement of Child Custody, Child Support or Parenting time Orders previously issued by Court	\$600 – Flat
Enforcement of Spousal Support or Spousal Orders previously issued by Court	\$500 – Flat
Initial Disclosures and Document Production / bates labeled	\$300 – Flat
Discovery Propounded or Discovery Responses	\$300 – Flat
Settlement Agreements	\$200 – Flat
Resolution Statements or Pretrial Statements	\$200 – Flat
Trial Preparation and Trial Exhibit Assistance	\$50 Per Hour
ESTATE PLANNING / ADVANCE DIRECTIVES / A/P	
Basic Estate Planning Package (Best Deal): Includes: Last Will & Testament, Durable/Financial Power of Attorney, Health Care Power of Attorney, Living Will (DNR), and Title/Account Beneficiary Designation Letters *Includes on site Notary & Witnesses *Free changes if made within 6 months	\$500 – Individual \$900 – Couple
Full Trust Package (Best Deal): Includes: Living Trust, Pour-Over Will to Trust, Durable/Financial Power of Attorney, Health Care Power of Attorney, Living Will (DNR), (1) Deed of Real Property to Trust, Title/Account “Trust as Beneficiary” Designation Letters. *Includes on site Notary & Witnesses *Free changes if made within 6 months	\$800 – Individual \$1200 – Couple + \$100 per additional property Deed exceeding 1.
Last Will & Testament	\$250 - Flat per individual
Health Care Power of Attorney or Durable Power of Attorney	\$100 – Flat per individual
Trust (alone – not as a package)	\$600 – Individual

	\$900 – Couple +\$100 per Deed conveyed to Trust
Codicil to Will	\$100 per person
Amendments to Trust	\$200 per Trust
Affidavit of Succession / Affidavit of Confirmation of Death	\$250 – Flat
REAL ESTATE / EVICTIONS / AGREEMENTS	
Residential Landlord Lease Agreements	\$200 – Flat
Commercial Lease Agreements	\$300 – Flat
Easements	\$300 – Flat
Oil & Gas / Mineral Leases	\$300 – Flat
Warranty Deeds / Joint Survivorship Deeds or Beneficiary Deeds (Transfer on Death Deeds)	\$200 – Flat
Notice to Vacate Premises & Posting	\$150 – Flat
Eviction Complaint and Forcible Entry/Detainer	\$450 – Flat
Purchase Contracts / For Sale By Owner Contracts	\$300 – Flat
Bill of Sale	\$200 – Flat
Landowner Communications and Follow Up	\$50 Per Hour
Title Review and Abstracting	\$50 Per Hour
Foreclosure Complaints / Responses / Defaults	\$50 Per Hour
Liens / Mechanics' Liens / Lien Releases	\$150 – Flat
Promissory Notes	\$150 – Flat

Mortgages	\$250 – Flat
CIVIL LITIGATION	
All Motions, Discovery, Legal Research, Case Management, Follow Ups, Docketing, Correspondence, Service, Notices, Pretrial Statements, Bates Labeling of Documents, Productions, Trial Preparation, Initial Disclosures, Disclosure Statements, Appellate Work, etc.	\$65 Per Hour / \$50 Per Hour if 10 or more hours dedicated
Collections / Judgment Liens / Wage or Bank Garnishment Work	\$65 Per Hour / \$50 Per Hour if 10 or more hours dedicated
TRAVELING NOTARY SERVICES / REMOTE NOTARY / REMOTE WITNESS	
Within Sierra Vista / Fort Huachuca	\$30
Hereford/Palominas/Huachuca City/Whetstone	\$50
Bisbee / Tombstone / Sonoita / Elgin / Benson	\$80
Elfrida / Patagonia / Willcox / Pearce / Vail / Nogales	\$100
Tucson / Safford / Thatcher / Bowie – San Simone	\$125
Morenci / Clifton / Duncan / Portal / Pima / St. Thomas	\$150
All Remote Video Notary Packages – Phone/Internet Required for Video verification	\$125
LICENSED PRIVATE INVESTIGATOR WORK	
General	Starting at \$50 per Hour
Digital Background Searches and Reporting	\$50 per search
FREIGHT REGULATORY & COMPLIANCE	
Formation of LLC and New Trucking Authority, USDOT, Tax ID, UCR, BOC3, New Entrant Safety Audit Binder.	\$1,200 - Flat
Quarterly IFTA/HUT Filings	\$200 per quarter

24/7 Independent Truck Driver Freight Support	\$50 per month subscription or \$500 per year subscription
FMCA Filings / Appeals / Clearinghouse Queries	\$100 per Filing
All other General Matters	\$50 per Hour / Rates discounted with subscription membership
PROPERTY MANAGEMENT / CLEANING	
Air BNB / Vacation Rental Cleaning	<p>\$75 per clean (2 BR) \$100 per clean (3 BR) \$125 per clean (4BR) \$150 per clean (5BR+)</p> <p>Ask about our basic or luxury amenities for restocking</p>
Office / Commercial Property Cleaning	Negotiated – call office
Pre-Foreclosure / Sale: Prepping, Repairs, Cleaning, Staging and Landscaping	Negotiated – call office
ELDER SUPPORT SERVICES	
Errand Running / Visiting / Puzzles / Tea / Household Chores	\$20 per hour
LICENSED FIDUCIARY SERVICES	
Coming Soon – Please Check back	